

RECRUITMENT OF CHIEF SECURITY OFFICER (CSO) ON CONTRACT BASIS**[Vacancy : One]**

Eligibility for Indian Nationals	Captain/Lieutenant or equivalent in defence service with a minimum of 5 years' experience.
Age Group	35 to 55 years

Brief Job Profile

- Will take care of the Bank's Physical Security Setup.
- Will be responsible for planning the strategy for Physical Security of the Bank and maintaining the security system in a high level of efficiency.
- Oversee the working of security staff and conduct/facilitate periodic training/firing practice for security staff at laid down periodicity of at least one year.
- Convene periodical meetings with Top Management, to evolve time tested policy initiatives and to improve security arrangements in the Bank.
- Advise branches/offices to maintain a close liaison with Police and Fire services and other banks in their respective areas, in order to solicit their assistance during emergencies and to seek assistance to maintain law and order in the vicinity of branch/office premises and to exchange views on current trends in the field of security.
- Issue relevant communications to branches/offices on security aspects as and when required.
- Conduct/facilitate periodic training on 'Security Awareness' for staff members.
- Render advice on the type, quantity, quality and servicing of security fixtures, equipment, devices, proposed to be installed at branches/offices and indicate their location for installation at the branches/offices.
- Attend Security related meetings such as SLSC meeting, Advisory sub-committee Meeting, etc. at RBI alongwith designated Senior Executives of the Bank and take the guidelines/suggestions forward as directed by RBI and the Bank Management.
- Arrange for the Engagement/Renewal/Termination of the services of External Security Agencies for Branches, Currency Chests, Bank Quarters, Regional Offices and Head Office.
- Carryout other duties pertaining to security arrangements as assigned from time to time.

HOW TO APPLY

The eligible candidates should submit their detailed **Curriculum Vitae (CV)/Resume*** to **recruitment@ktkbank.com** **on or before 28-01-2022**. CV/Resume should be sent through mail only. CV/resume received after the due date will not be considered.

**CV/resume should contain all the relevant details such as date of birth (with age), marital status, qualification/s, experience (with job profile), training programmes attended, personal skills, etc.) alongwith recent color photo of the candidate.*

The following documents should also be submitted alongwith the CV/Resume:

- ✓ Certificate of Service
- ✓ Work Experience Certificate, if any

SELECTION & APPOINTMENT

Candidates will be shortlisted based on the eligibility criteria and will be called for the interview. The candidates will have to appear for the interview at Bank's Head Office, Mangaluru at their own cost.

The selection will be through interview and interaction on the basis of eligibility, experience and performance (subject to duly fulfilling the prescribed eligibility criteria). The engagement will be purely on contractual in nature for a period of 3 years (with renewable clause). The contract will be subject to satisfactory completion of background verification of the candidate. **Selected candidate will be appointed on contract basis and posted to Treasury & Accounts Department, Head Office, Mangaluru immediately.** The selected candidate is also liable to be transferred to any other Departments/Offices of the Bank according to the administrative requirements of the Bank.

EMOLUMENTS

The compensation, other terms & conditions will be negotiated/finalized depending upon the candidate's suitability & experience and market practices.

GENERAL INSTRUCTIONS

- In case of selected candidate, all the requisite documents fulfilling the eligibility criteria will be scrutinized against the original documents. Hence, the candidates should ensure that they fulfill the prescribed eligibility criteria. In case it is detected at any stage of recruitment that the candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/document or has suppressed any material fact(s), his/her candidature will automatically stands cancelled. If any of the above shortcoming(s) is/are detected even after recruitment, his/her contract is liable to be terminated without any notice.
- CV/Resume received without required information or not meeting any of the eligibility criteria will be rejected outright without assigning any reason thereof.
- Mere submission of CV/Resume against this notification and apparently fulfilling the eligibility criteria would not bestow on him/her right to be called for interview.
- The Bank will not be responsible if the candidate is not able to send the CV/Resume within the stipulated date through mail on account of any reason whatsoever.
- The Bank reserves the right to alter, modify or change the eligibility criteria and /or any of the other terms and conditions mentioned in this notification. Further, the Bank reserves the right to reject any application without assigning any reason and no correspondence in this regard will be entertained.
- Any resultant dispute arising out of this notification shall be subject to sole jurisdiction of the Courts situated in Mangaluru.

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