



**Karnataka Bank**, a leading digitally advanced Private Sector Bank with pan-India footprint, offers exciting opportunities for dynamic individuals to join its highly competent workforce.

Applications are invited for the post of “**Data Protection Officer (DPO)**” at its **CISO Office, Bengaluru**:

[Vacancy : 1]

<b>Qualification</b>	Post Graduation and above (preferably an Engineering graduate)
<b>Compulsory Professional Qualification</b>	Certification in any one or more Professional certifications like CIPP-E / A / CISA / CIPM
<b>Preferred Qualifications</b>	<ul style="list-style-type: none"> <li>• Certifications in CIPT / CISM / CISA / ISO 27001/ CISSP.</li> <li>• Expert Knowledge of data privacy laws and practices.</li> <li>• Exposure to Data Privacy Laws &amp; Regulations such as General Data Protection Regulation ("GDPR"), UK.</li> <li>• DPDP Act 2023 etc.</li> </ul>
<b>Work Experience as on 29.02.2024 &amp; Specific Skills:</b>	<ul style="list-style-type: none"> <li>• Minimum 10 years of work experience at managerial role in corporate sector with at least 5 years experience (within overall experience of 10 years) <b>in BFSI sector.</b></li> <li>• In addition, Candidates should have minimum 2 years (within overall experience of 10 years.) experience in Data Privacy Laws &amp; Regulation and other Data security areas.</li> </ul>
<b>Specific Skills:</b>	<ul style="list-style-type: none"> <li>• Adequate specialist knowledge in the General Data Privacy Regulation underpinned by theory and experience.</li> <li>• Expert Knowledge on <b>Implementation</b> of data privacy laws and practices. Exposure to Data Privacy Laws &amp; regulations such as General Data Protection ("GDPR"), UK Data Protection Act 2018 etc.</li> <li>• <b>Hands On Knowledge of Information life-cycle, Information and Operational risk management, Information Security &amp; Data security areas.</b></li> <li>• Extensive knowledge of Information Governance disciplines.</li> <li>• <b>Good Communication and Interaction skills is a must since the role will involve constant communication with senior management and board members.</b></li> <li>• Capacities to work with cross functional teams, attention to details, organisational skills and multitasking.</li> <li>• <b>Interpretation of Cyber Laws</b> and able to communicate the same across all organizational boundaries in an appropriate manner.</li> <li>• Strong management, motivational and leadership skills.</li> </ul>

### **Job Description (JD)**

- Be responsible for ensuring the data protection that the bank complies with the requirements of data protection and privacy legislation of India and such applicable laws of other countries.
- Develop and manage the Bank's data protection strategy in India, including the development and implementation of bank's data protection policy and procedures.
- Undertake periodic data protection audits or reviews, in order to ascertain Bank's compliance with data protection legislation.
- Provide advice where DPIA (Data Protection Impact Assessment) has to be carried out and periodic review of the same.
- Submission of reports on data privacy laws to the top management/ Board.
- Provide education, training and awareness to all members of staff on the requirements of data protection legislation and the care and handling of personal data in order to ensure that relevant business functions are made aware of their legal responsibilities and how to comply with them.
- Provide advice in the development of new IT systems and procedures, the drafting of data protection notices, the obtaining of consent from data subjects and in the operation of the HR function.
- Put processes and procedures in place to deal with data subject access requests and shall assist with, and provide advice in relation to, such requests.
- Provide advice on, and assist with, management of any data breaches which arise, including liaising with the Supervisory Authority on behalf of the Bank.

### **HOW TO APPLY**

The eligible candidates should submit their detailed **Curriculum Vitae (CV)/Resume\*** to **recruitment@ktkbank.com on or before 31-05-2024**. CV/Resume should be sent through mail only. **CV/resume received after the due date will not be considered.**

*\*CV/resume should contain all the relevant details such as date of birth (with age), marital status, qualification/s, experience (with job profile), training programmes attended, personal skills, current/expected CTC, etc.) alongwith recent color photo of the candidate.*

### **SELECTION PROCESS**

Candidates will be shortlisted based on the eligibility criteria and will be called for the interview. **The candidates will have to appear for the interview at Bengaluru or any other place as decided by the Bank.**

The selection will be through interview and interaction on the basis of eligibility, experience and performance (subject to duly fulfilling the prescribed eligibility criteria) and satisfactory completion of background verification of the candidate.

### **EMOLUMENTS**

The compensation, other terms & conditions will be negotiated/finalized depending upon the candidate's suitability & experience and market practices.

### **GENERAL INSTRUCTIONS**

- In case of selected candidate, all the requisite documents fulfilling the eligibility criteria will be scrutinized against the original documents. Hence, the candidates should ensure that they fulfill the prescribed eligibility criteria. In case it is detected at any stage of recruitment that the candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/document or has suppressed any material fact(s), his/her candidature will automatically stands cancelled. If any of the above shortcoming(s) is/are detected even after recruitment, his/her contract is liable to be terminated without any notice.
- **CV/Resume received without required information or not meeting any of the eligibility criteria will be rejected outright without assigning any reason thereof.**
- Mere submission of CV/Resume against this notification and apparently fulfilling the eligibility criteria would not bestow on him/her right to be called for interview.
- **The Bank will not be responsible if the candidate is not able to send the CV/Resume within the stipulated date through mail on account of any reason whatsoever.**
- The Bank reserves the right to alter, modify or change the eligibility criteria and /or any of the other terms and conditions mentioned in this notification. Further, the Bank reserves the right to accept or reject any application without assigning any reason whatsoever and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.
- Any resultant dispute arising out of this notification shall be subject to sole jurisdiction of the Courts situated in Mangaluru.

Place : Mangaluru

Date : 24-05-2024.